



# *Year 11 Assessments*

January 2025



## *Exam Procedures*

- The Exam Guidance Booklet on the website: [Exam Guidance Booklet.pdf](#)
- Arrive at 08.40 for morning exams and 13.10 for afternoon exams

**PLEASE DO NOT BE LATE – it can have a detrimental impact on your psychological readiness for the examination**

- Exams will take place in the Main Hall/SFSA unless you have been told otherwise



# Exam Procedures

- Line up alphabetically by surname at the following points:
  - **Surname A-H: Main Hall** – Line up outside M23 and along the Music Corridor/outside M23/6HUB
  - **Surname I-R: Main Hall** – Line up by the Door by Reception/along the Pastoral Hub Corridor
  - **Surname S-Z: SFSA** – Line up in the SFSA Corridor
- Those with separate access arrangements have/will receive an email from Mrs To



# Exam Procedures

- Ensure you have the correct equipment – we have limited supplies
- No mobile phones, watches or any electronic devices or revision notes
- The Fitness Room will be the bag drop room. Please use this sensibly and do not put valuables on show. Please drop your bag, coat and belongings and go to your exam venue
- Pencil cases and water bottles must be transparent (see-through)
- Please leave calculator cases in your bag or at home
- Once in the room, no communication with other students at all
- Any queries, raise your hand to get the Invigilator's attention

# JCQ Information for Candidates Posters



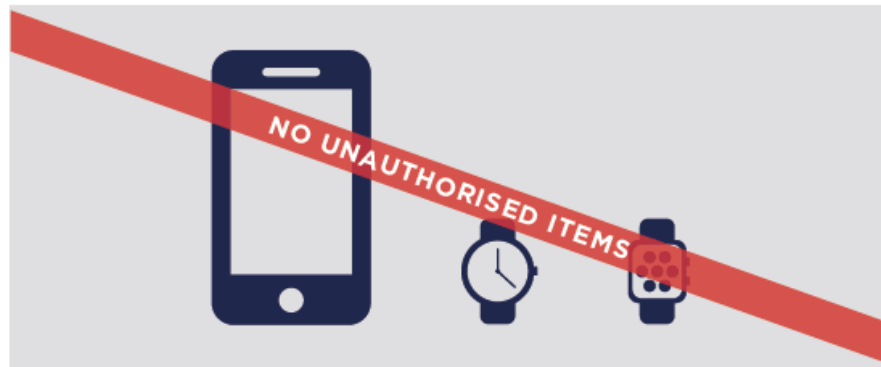
AQA City & Guilds CCEA OCR Pearson WJEC

## Warning to candidates



## NO MOBILE PHONES NO WATCHES

NO POTENTIAL TECHNOLOGICAL/WEB  
ENABLED SOURCES OF INFORMATION



Possession of unauthorised items, such as a mobile phone  
or any watch, is a serious offence and could result in

# DISQUALIFICATION

from your examination and your overall qualification.

This poster must be displayed in a prominent place outside each examination room.



1

You **must** be on time for all your examinations.

2

**Possession of a mobile phone** or other unauthorised material is **not allowed** even if you do not intend to use it. You will be subject to penalty and possible disqualification from the exam/qualification.

3

You **must not** talk to, attempt to communicate with or disturb other candidates once you have entered the examination room.

4

You **must** follow the instructions of the invigilator.

5

You **must not** sit an examination in the name of another candidate.

6

You **must not** become involved in any unfair or dishonest practice in any part of the examination.

7

If you are confused about anything, only speak to an invigilator.

The *Warning to candidates* must be displayed in a prominent place outside each examination room. This may be a hard copy A3 paper version or an image of the poster projected onto a wall or screen for all candidates to see.



# Exam Procedures

- You cannot leave the room until dismissed by an Invigilator
- Students will be dismissed row by row and must leave quietly
- Please retrieve your bag and leave quickly from the Fitness Room/D Block as lessons may still be on
- After each exam has finished, please do not gather outside Reception. Move to the pedestrian exit if you wish to leave the school

Rather than asking questions now, please email them to Mrs Cunningham:

[Cunningham-L@beaconsfieldhigh.school](mailto:Cunningham-L@beaconsfieldhigh.school)

# Study Leave



- When you are not in exams you will have Study Leave from Tuesday 7th to Tuesday 21st January inclusive
- This means that you will only attend School for each of your examinations
- When you are not due to sit an exam, we will expect you to go off-site to study
- When you have two exams in one day, three supervised study rooms will be available for Silent Study. These will be given to you when you have signed in at Main Reception after the morning exam



# Study Leave



- Please note Study Leave is a privilege. If any Students choose not to follow instructions around the Study Leave arrangements, we may decide to keep you in School
- You should be in full School Uniform for the whole examination period, unless you are at home
- All Students must return to School on Wednesday 22nd January for the Year 11 Sixth Form Taster Day



# Study Leave



- Study Leave is not extra holiday time! We recommend that you establish a similar structure to a normal working School Day
- Keep to usual weekday waking up and sleeping times
- Works in ‘periods’ i.e. focus on one subject or topic for an agreed time, take a break and then swap subjects or topics
- Work with a study partner if this is beneficial to both of you, but keep any socialising to agreed breaks
- Do not access social media during ‘school’ hours

# *Self Care - Preparation*

- Use a revision timetable to stay on top of revision (be specific about topics/times for each subject)
- Ensure to factor in your rest breaks
- Try to limit use of your mobile phone whilst revising
- Consider if music is distracting or helping
- Don't 'opt out' of family celebrations/gatherings



# Self-Care - Exam Days

- Prepare the equipment needed for your exam the night before
- Ensure you eat a decent breakfast before school
- Make sure you get enough sleep
- Try not to discuss papers after the event



# Takeaways...

- Opportunity to establish good routines for the Summer
- What works/doesn't work?
- Not realistic in terms of intensity
- Work out the 'gaps'
- What's the worst that can happen!?



# Information for Students - BHS Website



Exams Information: [Exam Information](#)

Exam Guidance Booklet: [Exam Guidance Booklet](#)

Ofqual Student Guide to Exams: [Ofqual Guidance](#)

For questions relating to your timetable or exam arrangements,  
please email Mrs To: [To-S@beaconsfieldhigh.school](mailto:To-S@beaconsfieldhigh.school)