



### Year 11 In-Person Parents' Evening

Dear Parents/Carers,

We would like to invite you to attend our Year 11 Parents' Evening on **Thursday 12th February from 15:00 – 18:30**. This is an important evening and provides you with an opportunity to discuss your child's academic progress this year and their performance in their recent Gradecard.

Although this event will be in person, we will continue to book appointments using the online booking appointment system. Appointments will last five minutes each. The system will allow you to choose your own appointment times and once booked, you will receive an email confirmation of your appointments. Please note there is a limit of **8 appointments per student**, and the system will not allow you to book more appointments than this.

We give teachers the option of requesting a meeting with certain students' parents/carers, if they think this will be particularly beneficial. To ensure those families are able to secure an appointment in these circumstances, the meeting will be automatically generated, and you will receive confirmation of the appointment. If you then wish to change the reserved appointment time, you will be able to do this when the system goes live.

#### Please note the following:

- All parents/carers will be able to book an appointment for core subjects: English, Maths and Science.
  - For Science, staff will be taking specific classes to discuss either one, two or all three subjects, when you go online to book you will be able to see the teacher allocation for your child. This will enable us to ensure every parent/carer can book an appointment with a minimum of one teacher.
- For other subjects, please be aware several teachers teach more than one class, we ask you therefore to only book an appointment if you have a concern.
- If you are unable to book an appointment, please add yourself to the waitlist and we may be able to offer virtual appointments at a separate time.

In addition to this, the Sixth Form team will also be on hand to answer any questions you may have about your child's next steps and about joining the Sixth Form here at Becky High.

#### How to book your appointments:

The booking system will **open on Friday 30th January from 19:00 and will close on Thursday 5th February at 23.55**. To book your appointments, go to: <https://beaconsfieldhigh.schoolcloud.co.uk/>. You will need to log in with your details and your child's details. A short guide on how to add appointments is attached if you have any problems booking your appointments after the system has opened please email Mrs Neale at [parentsevening@beaconsfieldhigh.school](mailto:parentsevening@beaconsfieldhigh.school).

Please keep your login details safe for future as you will require them each time you use the booking system.

Yours faithfully,

**Mr Robson**

Head of Learning Year 11

**Mr Griffiths**

Senior Deputy Headteacher