



BEACONSFIELD HIGH SCHOOL
A remarkable grammar school

PROVIDER ACCESS POLICY (PAP)

Date last reviewed: March 2023

Next Review date: March 2025

For review by: Education and Outcomes/Full Governing Body

Beaconsfield High School

Provider Access Policy

March 2023



Introduction

This policy statement sets out the School's arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under [Section 42B of the Education Act 1997](#) (in accordance with the ["Careers guidance and access for education and training providers Statutory guidance for schools and guidance for further education colleges and sixth form colleges January 2023"](#)).

Student entitlement

All students in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a Careers programme which provides information on the full range of education and training options available at each transition point;
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- To understand how to make applications for the full range of academic and technical courses.

For students of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for students during the 'first key phase' (year 8 to 9) and two encounters for students during the 'second key phase' (year 10 to 11). For students in the 'third key phase' (year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for students to attend.

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and students from the provider)
- answer questions from students.

Meaningful provider encounters

One encounter is defined as one meeting/session between students and one provider. We are committed to providing meaningful encounters to all students using the [Making it meaningful checklist](#).

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our students.

Previous providers: In previous terms/years we have invited the following providers from the local area to speak to our students: Henley College, BCA, Armed Forces, NHS, It's All Savvy (Baltic Apprenticeships) and NFTS.

Management of provider access requests

Procedure

A provider wishing to request access should contact Steph Sullivan, Careers Leader.

Telephone: 01494 673043 Email: Careersleader@beaconsfieldhigh.bucks.sch.uk

Opportunities for access

The school offers the six provider encounters required by law (marked in bold text) and a number of additional events, integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to students or their parents or carers. Please speak to our [Careers Leader](#) to identify the most suitable opportunity for you.

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

	Autumn Term	Spring Term	Summer Term
Year 7	<ul style="list-style-type: none"> Curriculum Events Author visits Careers Assembly 	<ul style="list-style-type: none"> Careers assembly STEAM events Curriculum Events PSCHE 	<ul style="list-style-type: none"> <i>No encounters – legislation does not require encounters to take place by 28 February if in year 7</i>
Year 8	<ul style="list-style-type: none"> STEAM events Curriculum Events Author visits Careers Assembly 	<ul style="list-style-type: none"> Careers assembly - Henley College STEAM events Curriculum Events 	<ul style="list-style-type: none"> PSHCE day – Army
Year 9	<ul style="list-style-type: none"> STEAM events Careers Assembly Curriculum Events – Careers in Geography 	<ul style="list-style-type: none"> Careers assembly STEAM events GCSE options evening 	<ul style="list-style-type: none"> PSCHE - Enterprise Day
Year 10	<ul style="list-style-type: none"> STEAM Events Careers Assembly Adviza appointments PSHCE 	<ul style="list-style-type: none"> Careers assembly Work Insight Day – Employer Encounter Adviza appointments Armed Forces Event 	<ul style="list-style-type: none"> Adviza appointments Sixth Form Experience Day
Year 11	<ul style="list-style-type: none"> Careers Networking Event PSHCE day Sixth Form Open Evening / Post 16 applications Careers Assembly 	<ul style="list-style-type: none"> Careers assembly STEAM Events Further Education and Future Fayre (FEFF) 	<ul style="list-style-type: none"> Post-16 taster sessions <i>No encounters – legislation requires encounters to take place by 28 February if in year 11</i> Confirmation of post-16 education and training destinations for all students
Year 12	<ul style="list-style-type: none"> STEAM events Adviza appointments Enrichment Sessions Careers Assembly - Apprenticeships 	<ul style="list-style-type: none"> Enrichment Sessions Careers Assembly UCAS/post-18 evening Further Education and Future Fayre (FEFF) Adviza appointments PSCHE – LinkedIn 	<ul style="list-style-type: none"> Enrichment Sessions PSCHE
Year 13	<ul style="list-style-type: none"> Enrichment Sessions STEAM event Careers Assembly - Apprenticeships 	<ul style="list-style-type: none"> Further Education and Future Fayre (FEFF) Enrichment Sessions 	<ul style="list-style-type: none"> Enrichment sessions <i>No encounters legislation requires encounters to take place by 28 February if in year 13</i> Confirmation of post-18 education and training destinations for all students

Years 10 and 11 have a weekly independent study session, which may also be booked for events.

Please speak to our Careers Leader to identify the most suitable opportunity for you.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for supervised discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our students.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Learning Resource Centre, which is managed by the school librarian. The Learning Resource Centre is available to all students at lunch and break times.

Complaints

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company <mailto:provideraccess@careersandenterprise.co.uk>